## Air Force Security Assistance Co

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Logistics
Applications - Open
Requisition Status
Tutorial
AFSAC Schoolhouse
DSN 986-0722
(937) 656-0722
September 5, 2016



# Description Open Requisition Status



- Three ways to access Open Requisition Status
  - Open Document Number Query tool
  - Open Requisition Status Report
  - Daily NMCS Report (NMCS = Not Mission Capable Supply)
- These tools provide basic Supply Management functions over the web to USAF and customers around the world
- Tools allow customer to view customized reports on open requisitions
  - Can view a single requisition
  - Can view all requisitions associated with a particular case and/or line of a case



## **AFSAC Supply Management - Open Material & Services Tools**



- Open Document Number Query
  - Research tool for a single requisition (see Open Document Number Query Tutorial)
- Open Material & Services
  - Reporting tool for all requisitions sorted on a choice of parameters (covered in this Tutorial)
- Daily NMCS Report
  - Reporting tool for all requisitions that have been coded NMCS (see Daily NMCS Report Tutorial)



### **AFSAC Online Home Page** https://afsac.wpafb.af.mil



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Online

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**Application Links** 

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Applications Suite

Supply Application

Letter of Request (LOR)

Logistics Applications

## AFSAC Online

The AFSAC Online tools are accessed through the AFSAC Online website using any Internet connection.

- AFSA --DSL or high-speed internet connection not into recommended have di provide
- -- Click here to apply for AFSAC Online account Busine

(Use the navigation links on the left to access the business applications)

We currently offer a range of Business Applications to provide our customers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.



### AFSAC Online Feedback/Technical Assistance



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**Application Links** 

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Logistics Applications •



Use the "Feedback" link to document questions/comments about AFSAC Online tools.

• Business app (Use the navi business app (Use the navi contact AFSAC Technical Support.

We currently offer a range or positiess Applications to provide our costoniers visibility into their country programs.

The Application Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, Contract Data and Narrative.

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# Open Requisition Status Tutorial

Use this Tutorial, to learn "How To" use the Open Requisition Status reporting tool.



## **AFSAC Online -Open Requisition Status Query Tool**



The Open Requisition Status query tool is accessed through the Logistics **Applications link in AFSAC Online.** 

- Apply for SCIP Portal Account **Application Links** Tutorials **Applications Suite** Supply Application Letter of Request (LOR) Logistics Applications Open Document Number Query Financial Applications
  - AFSAC's goal is to satisfy our customers' needs. This Web based service is another attempt to achieve that goal. It is not in
  - to replace our valued personal interface with our customer. Because our customers are worldwide, we have developed this i provide easy, around-the-clock access to information about our services.
  - · Business applications (Use the navigation links on the left to access the (ications)

Iffer a range of Business Applications to provide our customers visibility into their country programs. Online Requisitioning WWRS. PROSII Program FMS Repair Replace Cross In Suite is a re-host of the most commonly used SAMIS queries such as: Requisition History, Catalog Data, I Information Ref List ative.

Daily NMCS Report Tech Order Index

PROS II Metrics Open Requisition Status AFSAC Metrics AFSAC Online Metric

SDR Automat

Selectin

[inancial Applications as well as Worldwide Warehouse Applications (WWRS), em (PROS) II Monthly Metrics, Letter of Request (LOR) Submission/ Validation



## AFSAC Online Login - Open Requisition Status



#### AFSAC Login

User Name:	
Password:	
	Login Clear

- 1. Use your AFSAC Online ID (User Name) and Password to access the Open Requisition Status query tool.
- 2. Then click "Login" button.

NOTE: AFSAC Online will limit the user from viewing only their own country's data.



## **Open Material & Services**



AFSAC Online Home | Feedback | Help

## Air Force Security Assistance Center Wright Patterson AFB, Ohio 45433

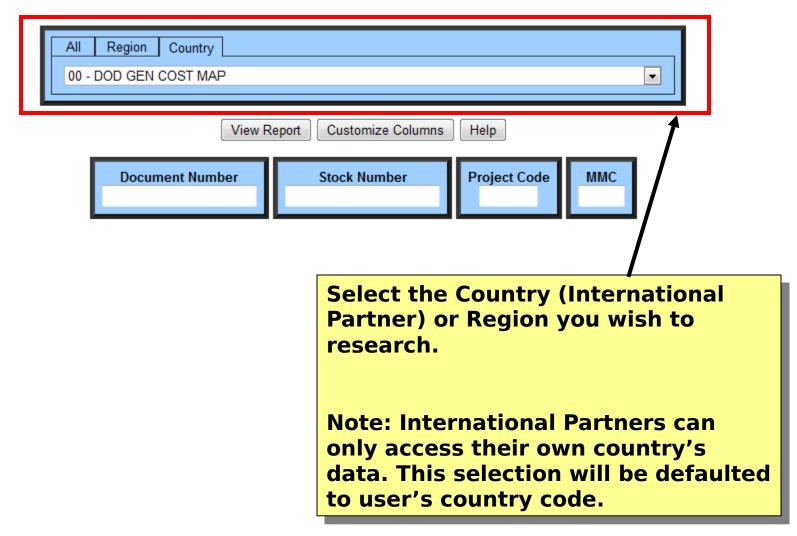
#### AFSAC Supply Management - Open Materiel & Services

	Saved selections: Save selections as:		▼ Delete Save		Use this screen to enter the parameters of the Open Material & Services requisitions you wish
All Region 00 - DOD GE	N COST MAP  View Re	eport Customize Colum	nns Help		to research.  Note: The next few slides shows how to configure the parameters.
Doc	ument Number	Stock Number	Project Code Priority Min	MMC Max	



### **Open Material & Services**







### **Open Material & Services**



All Region Country  00 - DOD GEN COST MAP			•
View Re	eport Customize Columns	Help	
Document Number	Stock Number	Project Code	ММС

The document number, stock number, project code or MMC (Material Management Code) may be entered to constrain the size of the report.

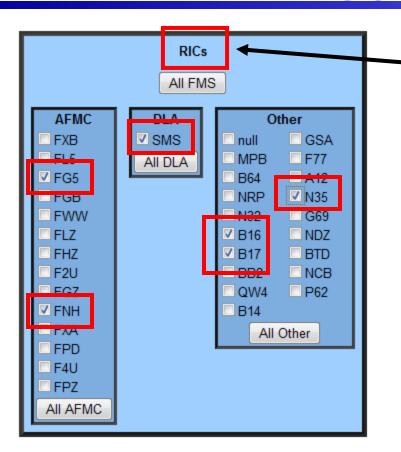
Only items that match the entered data or partial data will be included in the report.

Note: International Partners can only access their own country's



# Routing Identifier Code (RIC) Selection





Routing Identifier Codes (RIC code) -

3-digit code that identifies the source of supply (SoS) for your requisition.

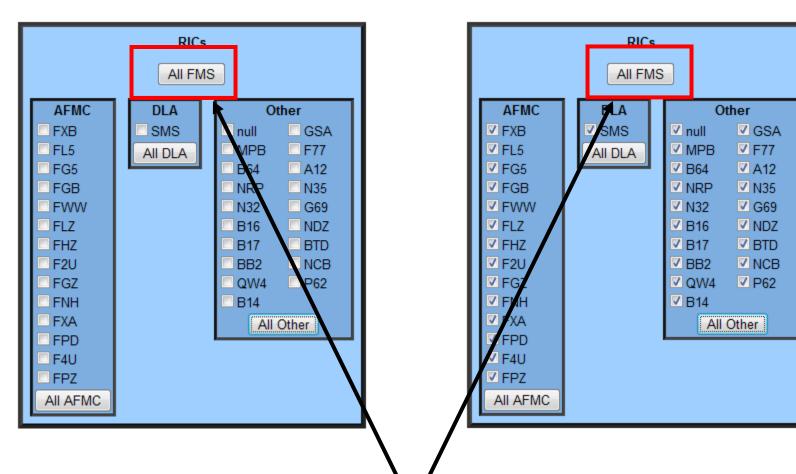
Choose which SoS you would like to research, by clicking on the empty boxes to change them to check marks.

In this example, we have chosen FG5, FNH, SMS, B16, B17, and N35 sources of supply.



# Routing Identifier Code (RIC) Selection

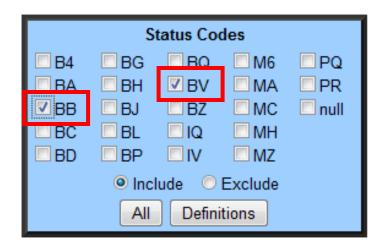




Clicking on the "All FMS" button will either CLEAR (no check marks) all RICs or SELECT (check marks) all RICs.







#### Status Codes -

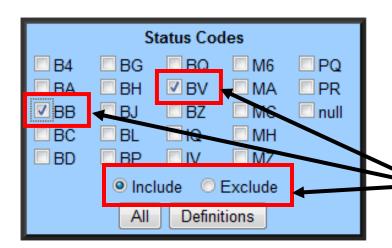
2-digit code that indicates the supply status of your requisition.

Choose which Status Codes you would like to research, by clicking on the empty boxes to change them to check marks.

In this example, we have chosen BB (backorder) and BV (on contract for direct vendor delivery) status codes.







#### **Status Codes -**

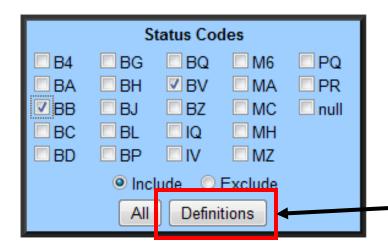
2-digit code that indicates the supply status of your requisition.

#### Include/Exclude buttons -

- Include in report all status codes selected. In this example BB and BV will be included in the report, all others will be excluded.
- Exclude in report all status codes selected.







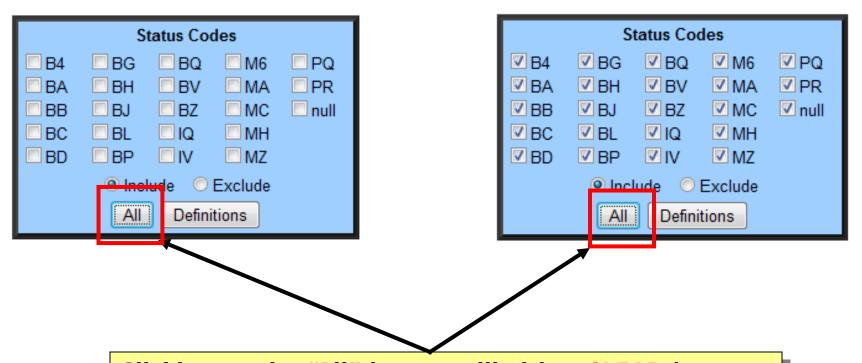
**Status Codes -**

2-digit code that indicates the supply status of your requisition.

Click the "Definitions" button to show a help file defining all the Status Codes.







Clicking on the "All" button will either CLEAR (no check marks) all Status Codes or SELECT (check marks) all Status Codes.



### **Weasans Selection**



Wea	sans												
to Document Numbers													
A-10	☐ GBU027AB												
□ A-37	☐ GBU027B												
□ A-37B	☐ GBU028AB												
□ A-7d	☐ GBU028BB												
□ A010A	☐ GBU028CB												
☐ A010C	☐ GBU028DB												
AC130H	☐ GBU028EB												
AC130U	GT038A												
☐ AGM086B	☐ H-19												
AGM088X	☐ H-31												
AGM129A	☐ HC130N												
☐ AIM007X	☐ HC130P												

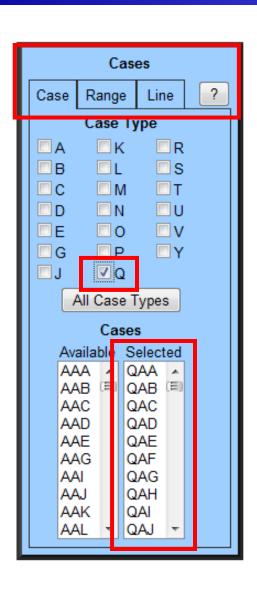
Clicking on a Weasans will limit the report to the DCNs for that Weasans. (i.e. clicking on C-130H will return only C-130H DCNs)

Note: For the Weasans to show up on report, the report must be configured to include Weasans.



### **Case Selection**





#### **Case Selection -**

Case Tab indicates the type of case for inclusion in Open Requisition Status report.

Range of cases can be selected for inclusion in report.

Line(s) can be selected for inclusion in report.

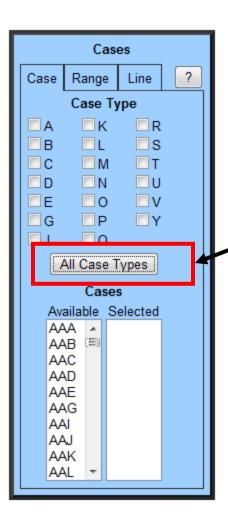
to research, by clicking on the empty boxes to change them to check marks.

In this example, we have chosen all "Q" cases.



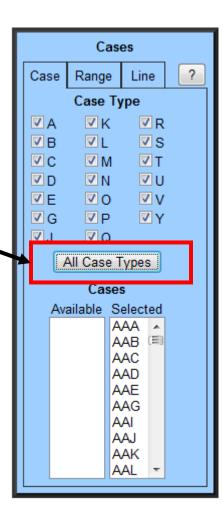
### **Case Selection**





Clicking on the "All Case Types" button will either CLEAR (no check marks) all Cases or SELECT (check marks) all Cases.

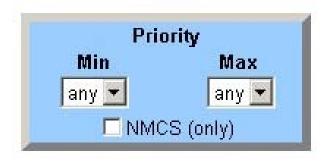
Note: At least one case needs to be selected for report generation. If NO cases are selected, system will default to all cases selected during report generation.





## **Priority Selection**





#### **Priority Selection -**

Select the Minimum and Maximum Priority for the requisitions to be included in your report.

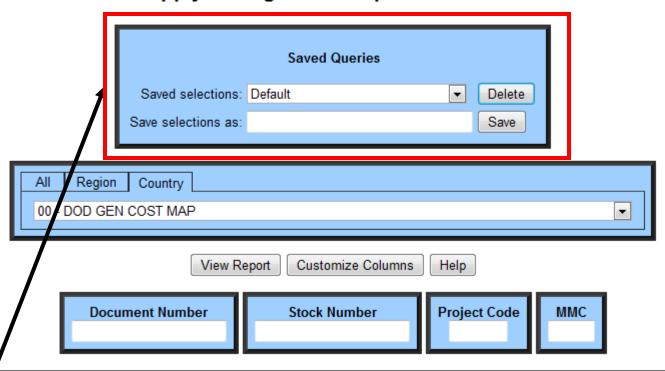
Click on the "NMCS (only)" box to include only those requisitions that are in a "Not Mission Capable Supply" status. (RDD is coded NAA)



### **Saved Queries Window**



#### AFSAC Supply Management - Open Materiel & Services



If you would like to use the same parameters for future requested reports:

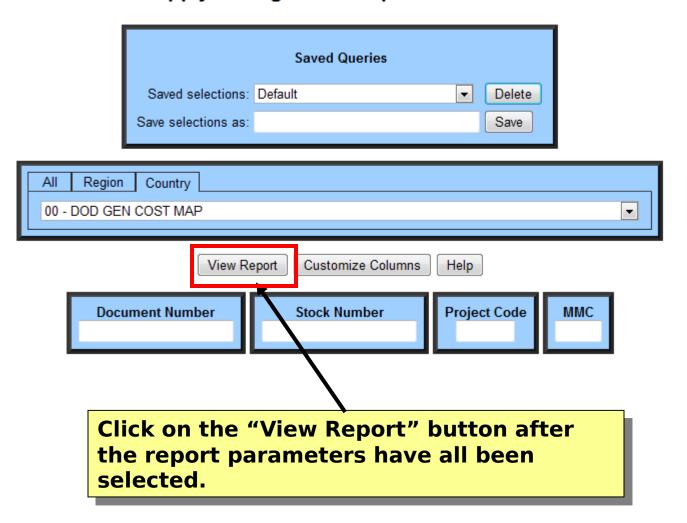
- 1.Enter name of the report in "Save selections as"
- 2.Click "Save" button.



### **View Report Button**



#### **AFSAC Supply Management - Open Materiel & Services**





## Report View (default configuration)



Open Materiel & Services (

country\_code = ' ' and ric in (FGZ', SMS') and case\_type in (Q') and status\_code in (B4',BA', BB', BC', BD', BG', BH', BJ', BL', BP', BQ', BV', BZ', IQ', IV', M6', I

														0	pen Mate	eriel and Se	rvices		
Default Details	Configure Details		Document Number	Case	Line	Project Code	Date Process SAMIS	Req Age	Date Established NMCS	NMCS Age	Follow Up Point	Current Status	Date Latest Status		Date Last Status	ESD Expanded	ESD Change Counter	Qty on Contract	Qt Car Re
X	Y	D.	05412146601	QAK	003	9GG	11214	79			SMS	BB	11223	В7	2011277	2011362	1		
X	Y	D	05491987665	QZZ	012		9198	825			SMS	BB	11254	B7	2011277	2012067	13		
X	Y	D	05481277643	QZZ	012		8127	1262			SMS	ВВ	11282	ВВ	2011282	2011315	55		
X	Y	D	04582267601	QZZ	013		8226	1163			FGZ	BV	10104	BV	2010104	2012059	16	4	
X	Y	D.	05410566832	QBV	003	9GG	11060	233			SMS	BB	11268	B7	2011277	2011317	1		
X	Y	D.	05492656829	QBV	003		9265	758			SMS	BA	11292	AS	2011292		27		
X	Y	D	05401610002	QZZ	012		10161	497			SMS	ВВ	11203	В7	2011277	2011318	3		
X	Y	D.	05412807800	QZZ	012		11280	13		_	SMS	BB	11286		2011286	2011300	<u></u>		
X	Y	D	05412667803	QZZ	012		•		is dis	_									
X	Y	D.	05411361004	QZZ	012				ration						•			2	
X	Y	D	05411361007	QZZ	012			-	y colu To so				•				е	2	
X	Y	D	04500977600	QZZ	013				To se the s						•	-			
X	Y	D	05412146600	QAK	003	900			dow a										

Country Code has been erased from example.



# Report View (default configuration) page 2



										Catalog
/ i itract	Qty Cancel Req	Qty Ship Req	Qty Req	Un- shipped	Open / Shipped / Complete	Qty Frt Fwd Outshipped	Qty Frt Fwd Receipt	NIIN	Stock Number	Item Name
		5	9	4	4			014948075	5995014948075	CABLE ASSEMBLY,RADI
	92	4	100	4	4			013952236	4730013952236	BUSHING,PIPE
		1	2	1	1			013600359	1680013600359	PANEL,CONTROL,ELECT
4			4	4	4			014870148	1377014870148ES	PANEL, EXPLOSIVE, AIR
			2	2	2			014821836	4920014821836	ADAPTER,TEST
		294	294	0	0			014115280	5865014115280	MAGAZINE, DISPENSER,
			20	20	20			013428594	5310013428594SX	NUT,SELF- LOCKING,SP
			80	86		) of th			!- d!l-	
			10	1				-	is displa	yed when
2			2	1 -					the righ	O
2			2		riiiuU	VV 13 11	IUVE	u LU	the right	L.
			4	4	4			013820647	1377013820647ES	INITIATOR, CARTRIDGE



## Report View (default configuration) bottom



X	Y	D	04582267602	2 QZZ	013	8226	1163		FGZ	BV	10104	BV	2010104	2011243	9	4
X	Y	D	05490293570	QBR	001	9030	993		SMS	ВВ	11289	ВВ	2011289	2012281	35	2
X	Y	D	05411542826	QBR	001	11154	139		SMS	BZ	11279	BZ	2011279	2012162	2	20
X	Y	D	05402443402	QBR	001	10244	414		SMS	BZ	10282	BZ	2010282	2011184	2	110
X	Y	D.	05411026704	4 QBU	001	11123	170		SMS	ВВ	11158	B7	2011285	2011304	2	
X	Y	D	05481277987	QZZ	012	8127	1262		SMS	ВВ	11275	В7	2011277	2013087	99	
X	Y	D	05411332460	QBR	001	11133	160		SMS	BZ	11279	BZ	2011279	2012056	2	6
X	Y	D	05490293569	QBR	001	9030	993		SMS	ВВ	11289	ВВ	2011289	2012281	21	4
X	Y	D	04500827608	QZZ	013	10082	576		FGZ	ВВ	11282	ВВ	2011282	2013009	5	
X	Y	D	04500827608	QZZ	013	10082	576		FGZ	BV	11284	BV	2011284	2012060	2	4
X	Y	D	04500827602	QZZ	013	At the k	ott	tom of	the r	epor	t, y	ou	can	see	1	4
49 rows						how ma	ny	record	ds are	in t	his ı	rep	ort.			
Downl	load dat	а	Help			For Exa	mp	le: 49	rows.							
						Click on	th	e "Dov	wnloa	d Da	ıta"	hu	tton	to		

download the data to an Excel spread

Country Code has been erased from example.

sheet.



## **Report Column Help Windows**



#### Open Materiel & Services (

country\_code = ' and ric in

(F4U',F85',F65',F6Z',FHN',FHZ',FLZ',FNH',FPD',FWW',FXA',FXB',S9C',S9E',S9C',S9E',S9M',S9S',S9T',SMS',A12',A41',A4Z',B16',B17',B64',DAQ',DMB',F06',F59',F74',F77',F78',G13',G69 and case\_type in (A',C',D',E',G',H',I',J',K',L',M',N',O',P',Q',R',S',T',U',V',Y') and status\_code in (B4',BA',BB',BG',BH',BJ',BL',BP',BQ',BV,BZ',IQ',IR',IV,M1',M6',MA',MC',MH',MZ

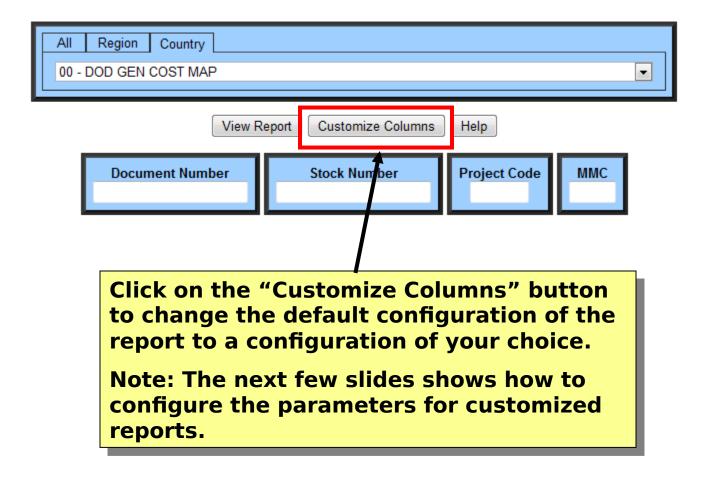
													Op	en Mate	riel and	Services		
Default Details	Configure Details	8	Document Number	Case	Line	Project Code	Date Process SAMIS	Req Age	Date Established NMCS	NMCS Age	Follow Up Point	Current Status	Date Latest Status	Last Status Code	Date Last Status	ESD Expanded	ESD Change Counter	Qty on Contrac
×	Y	D	E9440917600 E9450617600	Langua	001		4091	986			FGZ FGZ	Suppl	ly status /closed r	(AE) tra equisition	nsaction to n. This co	current stat hat accepted de should be AE transact	d against a updated	n 1 by an
×	Y	D	E9450617601		001		5061				GZ	BV	6066	P2	2006090	2008090	2	6
×	Y	Di	Place	e th	ie i	mou	se a	rrc	ow on	a c	olur	nn		BV	2006268	2007120	2	2
×	Y	D		_			-		ox wi					P8	2006097	2007120	2	4
×	Y	D	desci	rībi	ng	the	e dat	a i	n that	CO	lum	n.		P2	2006090	2008090	2	8
×	Y	D							scripti	on	is b	eing		P8	2006097	2007120	2	16
X	Y	D	aispi	аус	<del>:</del> u	in ci	iis e	Xd	mple.	_				P8	2006097	2007120	2	33
×	Y	D	E9461637604	CKY	001		6163	183			FGZ	ΒZ	6174	BZ	2006174	2008273	2	4
X	Y	D	E94616	007	004		0400	400	hoon		507		0000	0.7	2006228	2009090	2	6

Country Code has been erased from example.



### **Customize Columns Button**





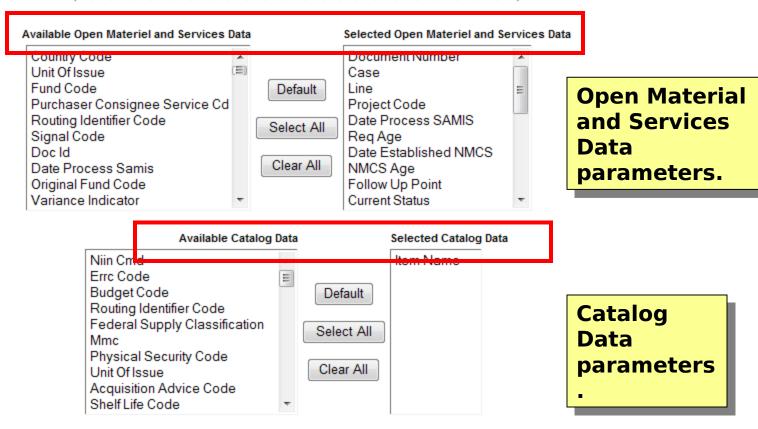


## Customize Columns Window (default settings)



#### Column (field) Selection of Data

and ric in (FXB', FL5', FG5', FGB', FWW', FLZ', FHZ', F2U', FGZ', FNH', FXA', FPD', F4U', FPZ') and case\_type in (A', B', 'C', 'D', E', 'G', 'J', 'K', 'L', 'M', 'N', 'O', 'P', 'Q', R', 'S', 'T', 'U', 'V', 'Y') and status\_code in (B4', 'BA', 'BB', 'BC', 'BD', 'BB', 'BU', 'BP', 'BQ', 'BV', 'BZ', 'IQ', 'IV', 'M6', 'MA', 'MC', 'MH', 'MZ', 'PQ', 'PR', 'null')



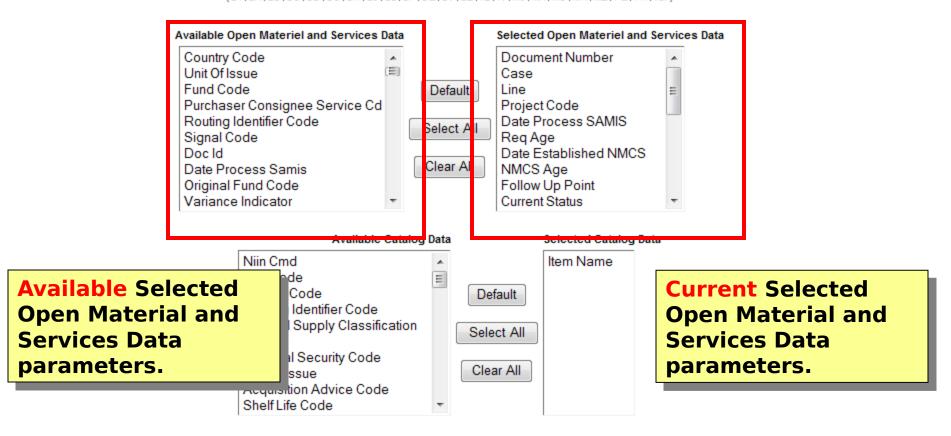


## Customize Columns Window (default settings)



#### Column (field) Selection of Data

and ric in (FXB', FL5', FG5', FGB', FWW', FLZ', FHZ', F2U', FGZ', FNH', FXA', FPD', F4U', FPZ') and case\_type in (A', B', C', D', E', G', J', K', L', M', N', O', P', Q', R', S', T', U', V', Y') and status\_code in (B4', BA', BB', BC', BD', BG', BH', BJ', BL', BP', BQ', BV', BZ', IQ', IV', M6', MA', MC', MH', MZ', PQ', PR', ruull)



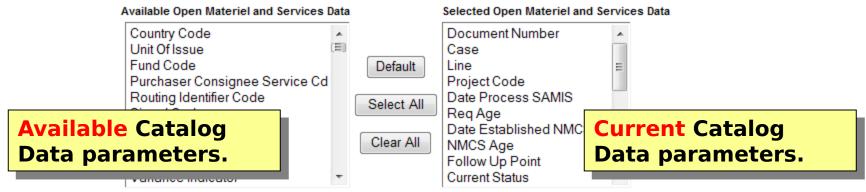


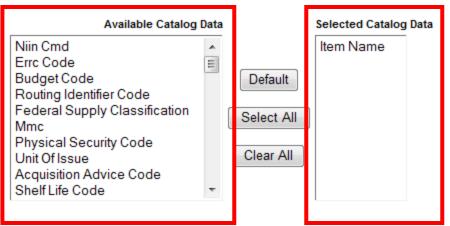
## Customize Columns Window (default settings)



#### Column (field) Selection of Data

and ric in (FXB', FL5', FG5', FGB', FWW', FLZ', FHZ', F2U', FGZ', FNH', FXA', FPD', F4U', FPZ') and case\_type in (A', B', 'C', 'D', E', 'G', 'J', 'K', 'L', 'M', 'N', 'O', 'P', 'Q', 'R', 'S', 'T', 'U', 'V', 'Y') and status\_code in (B4', BA', 'BB', 'BC', 'BD', 'BG', 'BH', 'BJ', 'BL', 'BP', 'BQ', 'BV', 'BZ', 'IQ', 'IV', 'M6', 'MA', 'MC', 'MH', 'MZ', 'PQ', 'PR', 'null')

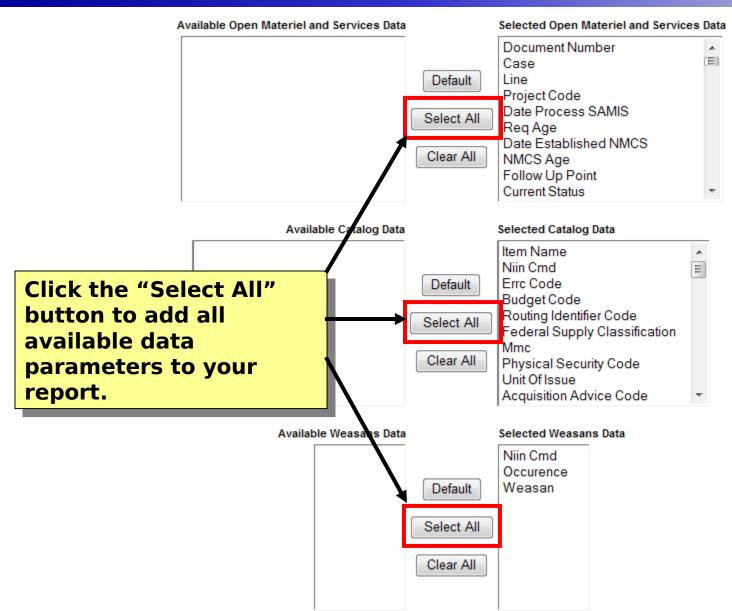






## Customize Columns Window (select all parameters)

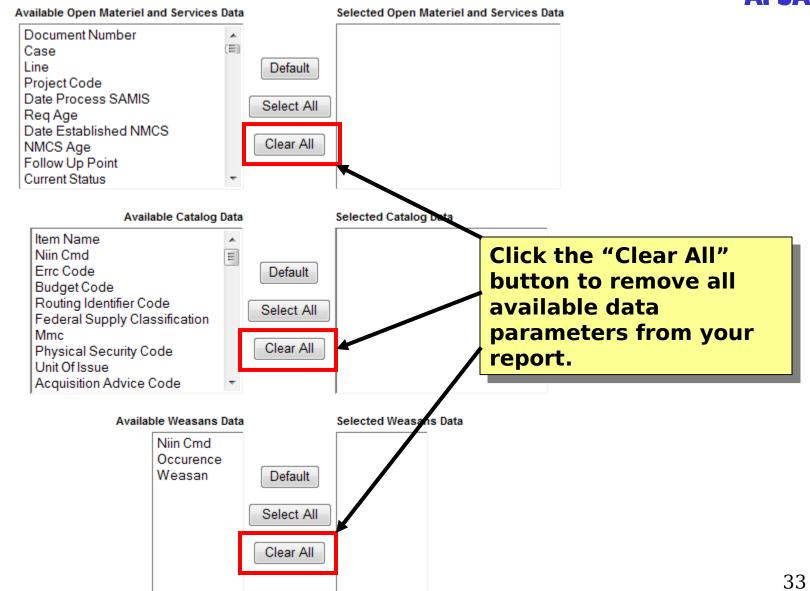






## Customize Columns Window (clear all parameters)

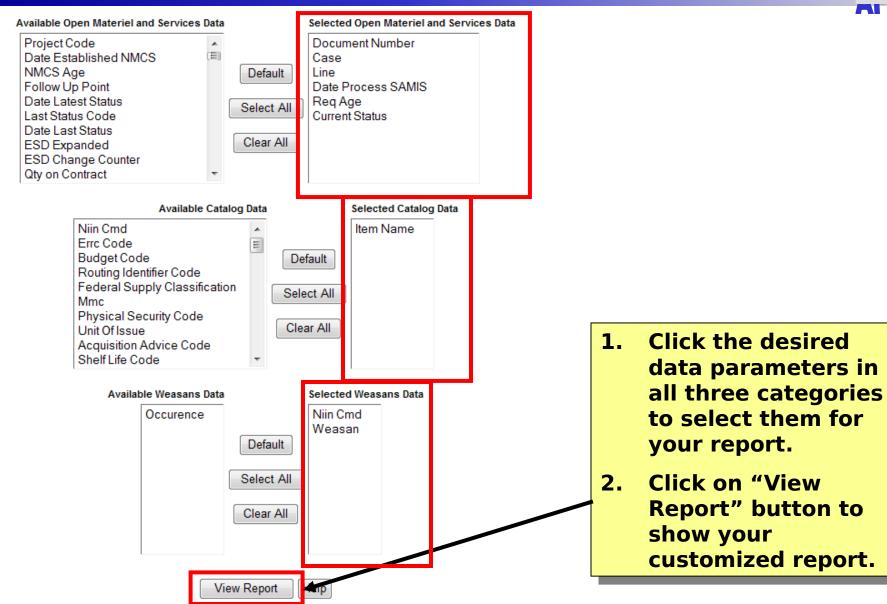






## **Customize Columns Window (a few parameters selected)**







## Customize Columns Window (customized report display)



#### Open Materiel & Services (

FGB", FWW', FLZ", FHZ', F2U', FGZ', FNH', FXA', FPD', F4U', FPZ', SMS') and case\_type in ('Q') and status\_code in ('B4', 'BA', 'BB', 'BC', 'BD', 'BG', 'BH', 'BJ', 'BL', 'BP', 'BQ', 'BV', 'BZ', 'KB', 'BB', 'BB',

			Орег	n Mate	Catalog	Weasans					
Default Details	Configure Details	ils Document Number		Case	Line	Date Process SAMIS	•	Current Status	Item Name	Niin Cmd	Weasan
									OFNOOR		
X	Y	D.	2E411330791	QAJ	010	11153	145	N	ELECTRO OPTI	015351515	C130H
X	Y	D.	2E411330790	QAJ	010	11153	145	IV	SENSOR ELECTRO OPTI	015351515	C130H

2 rows

A customized report will appear containing only those parameters that you chose.

Note: A Open Material and Services customized report has to be reconfigured each time you would like to use it. Saving the custom configuration is not available at this time with this report.

Country Code has been erased from example.



### **Practice**



### Now it is your turn:

- Use your own AFSAC Online user ID and password, and practice configuring reports for Open Material and Services requisitions.
- Practice customizing your reports.
- Practice downloading your reports into an Excel spread sheet.